

# *Northwestern College*

## Parking Violation Appeal Form

All requested information must be completed

A COPY OF THE PARKING TICKET AND FULL PAYMENT OF THE FINE *MUST* BE ATTACHED

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Name Today's Date

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Address (Street of Campus Box) Phone or Extension

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City State Zip Date/time ticket was issued

Reason for appeal (One ticket per appeal only):

Cite the section of the current vehicle registration, parking regulation that pertains to the ticket you are appealing and explain why you believe you were not in violation of this section.

**NOTE: if the appeal form is incomplete or improperly filled out or if a copy of the ticket and fine payment are not attached, it will automatically be rejected. Appeals must to filed within 15 days of issuance of ticket and returned to the Campus Safety and Security Office (BOX 2022). The Appeals Committee meets as needed and includes a faculty member, staff member, and a student representative.**

Date and action taken by appeals committee:

Reason(s):