

# 2021–22 Verification Worksheet Independent Student

## A. Independent Student's Information

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Student Last Name	Student First Name	Student M.I.	Student NWC ID Number (if known)
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Student Home Street Address (include apt. no.)	Student Date of Birth
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City	State	Zip Code	Student Email Address
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Student Preferred Phone Number (include area code)

## B. Independent Student's Family Information

**Household Members:** List below all of the people in your household, which includes:

- You, the student.
- Your spouse, if you are married.
- Your children, if you will provide more than half of the children's support from July 1, 2021, through June 30, 2022, or if the child would be required to provide parental information if they were completing a FAFSA for 2021–2022. Include children who meet either of these standards, even if the child does not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2022.

In the “**College Attending**” column below, include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2021 and June 30, 2022.

Full Name	Age	Relationship	College Attending	Will be Enrolled at Least Half Time?
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

## C. Independent Student's Income Information

**C1. STUDENT TAX FILER** - Complete **C1** if the student filed a 2019 IRS income tax return. If the student filed an amended 2019 tax return, please contact the financial aid office. The instructions below apply to each spouse, if married and filed separately.

- **Note:** The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA at <https://fafsa.gov/>. If you haven't used DRT, you can go back into the FAFSA to utilize it, which will expedite the verification process.

### **Check ONLY 1 box below that applies:**

- The student (and spouse, if applicable) have used the IRS DRT to transfer 2019 IRS tax information into the student's FAFSA.
- The student (and spouse, if applicable) have not yet used the IRS DRT, but will use the tool to transfer 2019 IRS tax information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT and plans to send the school a **signed** copy of their 2019 IRS Federal Tax Return with Schedules 1-3 (if applicable). Please fax the **signed** copies to 712-707-7165. **Do not email IRS Tax Returns due to social security numbers.**
- The student would prefer to order a copy of their 2019 IRS Tax Return Transcript.
  - Order a **2019 IRS Tax Return Transcript** here: <https://www.irs.gov/individuals/get-transcript>
  - Choose either option presented on the website: Get Transcript Online or Get Transcript by Mail.
  - Make sure you order a 2019 "Tax Return" Transcript, as there are several different types.

Skip Section **C2** if you filed 2019 taxes, but complete **Section D - Certification and Signatures** to finish this worksheet.

*Northwestern College cannot complete the verification process with the Department of Education without signatures from both the student and spouse and the date this worksheet was signed.*

