

# ADMISSION & CREDIT TRANSFER AGREEMENT

## COMMUNITY CHRISTIAN COLLEGE AND NORTHWESTERN COLLEGE

Northwestern College (NWC) and Community Christian College (CCC), recognizing the need to facilitate the transfer of students from the community college to NWC, resolve to adopt an Admission and Articulation Agreement (AAA). NWC provides special opportunities to help CCC students experience a smooth transition to NWC.

In an effort to ease the transfer process, CCC and NWC provide the following admission agreement.

### **Definitions**

“CCC student” refers to a student who graduates from Community Christian College with an Associate of Arts degree in Liberal Arts with a grade point average of 2.25 or higher.

“Dual enrollment student” refers to a student who took Community Christian College courses while in high school and earned CCC credit.

### **Academic Admission Agreement**

CCC students are granted admission to NWC and may expect the following:

1. NWC will guarantee the acceptance of all transferable credits earned, with a grade of “C” or higher, from the transfer-oriented associate degree program, not to exceed 64 semester credits. No distinction will be made by NWC regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.
2. Completion of the transfer-oriented degree program will guarantee admission to NWC with junior standing provided that the CCC student meets NWC guidelines for transfer students (affirmation of agreement on statement of faith, for example).
3. Acceptance with junior status does not mean that all general education requirements have been completed.
4. NWC cannot guarantee that students will be able to complete all requirements for graduation within the 124 credit minimum required for graduation. NWC will inform the student at the time of enrollment if there are additional course requirements beyond the 124 minimum semester hours needed for graduation. Students must complete all prerequisites for upper-level major courses. Such courses will be specified in writing.
5. Acceptance in some degree programs at NWC may be competitive (i.e., Nursing, Athletic Training, etc.); thus guaranteed admission into NWC does not imply admission to these programs without further acceptance by the program or department offering the program.

## **Dual Enrollment Agreement**

Dual enrollment students are guaranteed credit transfer to NWC provided:

1. Only courses in which the student has earned a C or better will transfer.
2. Credits will meet requirements of existing courses at NWC in accordance with NWC transfer requirements.
3. They are admitted as students to NWC under the same standards as any other student seeking admission to NWC.

## **Eligibility**

To receive admission to NWC, students must complete the requirements to become NWC students (graduation from a transfer-oriented degree program from Community Christian College with a cumulative grade point average (GPA) of 2.25 or higher on a four-point scale with intent to transfer to NWC) and submit an official transcript showing completion of the associate degree to the NWC Admissions Office.

Students who were previously enrolled at NWC and transferred back to a CCC to complete the transfer-oriented associate degree are not eligible for participation in this agreement. CCC students who do not meet the eligibility requirements listed above are eligible to apply for admission to NWC but will not be guaranteed admission under this agreement.

## **Benefits to Community Christian College Students**

1. NWC waives its application fee.
2. Information on programs at NWC and admissions and departmental contacts will be available at CCC to facilitate the transfer process.
3. Provided a sufficient quantity of CCC students express interest in transferring to NWC, NWC will have a transfer admissions counselor visit the campus and assist students.

## **Responsibilities**

CCC students will:

1. Follow all NWC application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.
2. Declare an intent to transfer to NWC before the end of the winter quarter of their sophomore year.

The community college will:

1. Assist prospective CCC students in declaring intent to transfer to NWC under this agreement.
2. Advise students regarding courses needed to complete the transfer-oriented associate degree.
3. Make available information about NWC and this program to current CCC students.

NWC will:

1. Consider CCC students who enroll at NWC on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students with junior standing.
2. Provide tracking data annually on the performance of CCC students at NWC, to include comparisons with native students. The specific data elements and the timing of the report will be determined by those responsible for such data collection at CCC and NWC.

### **Review of the Agreement**

The CCC will designate officials who will be responsible for all aspects of this program at CCC. NWC will designate individuals responsible for all aspects of this program at NWC. Representing NWC will be the Registrar and Associate Director of Admissions. Representing CCC will be the CCC Executive Vice President and Academic Dean.

NWC and the CCC will review this Guaranteed Admission and Transfer Credit Agreement every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect student already enrolled under the provisions of the existing agreement.

This agreement will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination; students who entered under this agreement may take advantage of its terms for two years after termination becomes effective.

The above actions were taken by written consent of the following representatives of each organization:

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Dr. Jasper Lesage, Provost  
Northwestern College

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Brian T. Bell, Academic Dean  
Community Christian College

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Date

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Date