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spring orientation resource book



ORANGE CITY, IOWA

THE RED BOOK

WELCOME TO ORIENTATION

On behalf of the Admissions Office, welcome to Northwestern. We have appreciated the opportunity to work with you over the last several months and look forward to the contributions you will make to our campus community. We trust you will find the *Red Book* helpful as you transition to Northwestern College. (Note: Parent schedule will be available upon check-in.)

Spring Orientation Student Schedule May 24 & 25

8:30 am

Check-in

Meet at the Rowenhorst Student Center (RSC) to pick up your registration packet and enjoy morning refreshments.

9:00 am

Opening Session

Join your peers in the Class of 2016 as Northwestern welcomes you to campus. Session will meet in Christ Chapel.

9:20 am

Campus Overview

Meet with the admissions staff for an interactive event designed to help you become more familiar with our campus.

10:45 am

Preparing for Your Academic Career

*Foreign Language Placement Test

*Academic Expectations

*Student Employment Information (Bring copies of driver's license and SS card)

12:15 pm

Lunch

Enjoy an introduction to the cafeteria as you dine with current Northwestern students.

1:00 pm

Faculty Adviser Meetings

Meet your faculty adviser to finalize classes for Fall 2012.

1:30 – 3:00 pm

Schedule Review/Registration

If, after meeting with your adviser, you need to make **course changes**, go to the registrar's office in Zwemer Hall.

If no course changes are needed, head to the Rowenhorst Student Center (RSC) to complete your orientation.

Activities Fair

Once your registration is complete, join your parents at the RSC to talk to campus and community reps about various programs and services you won't want to miss out on.

WAIT! Don't leave

campus without...

...joining a tour at the Activities Fair to visit the residence halls. Each of Northwestern's residence halls will have a room available for viewing.

Check out the college bookstore in the Rowenhorst Student Center for the latest **NWC apparel.** Take advantage of **25% off** ONE regularly priced item when you show your orientation name tag.

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A message from President Christy



Welcome to the Northwestern College family! Let me be one of the first to say how pleased I am that you chose to attend NWC.

I am eager for you to arrive on campus and begin this exciting journey. College is a time of exploring and growing intellectually, spiritually and socially, and although I am admittedly biased, I think Northwestern is one of the best places to be during this important time in your life.

Academic excellence and the integration of faith, learning and living will be hallmarks of your Northwestern experience. Our faculty and staff are dedicated to our mission as a Christian academic community that engages students in courageous and faithful learning and living that empowers them to follow Christ and pursue God's redeeming work in the world.

All this may sound a bit daunting and unclear to you right now. Nevertheless, know that my hope for you is this: At Northwestern you will discover and explore your gifts, talents and passions so that you may use them, not only for your career, but also in lifelong service to God, humanity and creation.

We are blessed to have you here. I am confident you will be a valued and valuable member of the Northwestern community.

Sincerely,

Gregory E. Christy President

P.S. When you're in Zwemer Hall, please stop by my office—I would love to greet you personally!

Transitions for students and parents

The *Red Book* serves as your roadmap to Northwestern College. It will help you navigate your journey between now and August as you make the transition to campus. Your parents may also experience a time of transition as they prepare to send you to college. Share this next section with your parents to give them a preview of what it means to be the parent of a Northwestern student.

A word for parents

Parents play an important supportive role in helping their students thrive and succeed at Northwestern. In the weeks and years ahead, you will learn to balance the impulse to step in and "rescue" your son or daughter with the times you step back and allow your student to develop critical thinking and problem-solving skills—as they learn to handle challenges on their own. Appropriate guidance along the way will be helpful. The following list may help you prepare for the transition ahead.

Getting ready for the transition

- Emotions. Anticipate a range of emotions as you approach move-in day on August 17.
- Make a plan. In advance, it may be helpful to agree with your son or daughter on the time you will depart from campus. The opening ceremony, picnic and parent program/panel are planned especially for parents on August 17. Following morning worship and devotions on August 18, most parents say their "goodbyes" and depart from campus.
- Communicate. Establish an appropriate method and the amount of communication you will have with your college student. Agree on this in

advance. It's good to communicate regularly, but not constantly. Students need to develop a sense of independence as well as a sense of belonging in their new community.

- Empower. Resist the temptation to fix every problem. Empower your student to use his or her strengths and resources to solve problems and get answers to questions as they encounter challenges.
- Encourage. Help your student connect with appropriate resources on campus. Encourage your student to seek out his or her academic adviser and other free resources on campus (see p. 36 for contact information).
- Advocate. The first six weeks of the semester are probably the most critical in determining long-term student success. Please be an advocate and encourage your student to notify campus personnel if there are particular things Northwestern can do to help.

Blessings to you as you grow together through this exciting time in the life of your college student! Please, come alongside your student as he or she progresses through the *Red Book* to enrollment at Northwestern College.

Parent Partners e-newsletter

The parents of our students are important to us. One of the ways we keep you informed is through our "Parent Partners" e-newsletter. "Parent Partners" is emailed regularly and includes news and events especially for the parents and families of Northwestern students. Parents also received copies of "Mile Markers" messages that are sent to students advising them of deadlines and offering them advice specific to their class.

What is the Red Book?

The *Red Book* is the smart way to start your introduction to an academic career at Northwestern College. The *Red Book* provides you with the essential information you'll need as you prepare for the fall semester. As many of our services are now available online, this book is your roadmap for navigating NWC's website.

(Front cover designed by Graham Kinsinger and back cover designed by Erin Kiel, Northwestern graphic design students.)

Your guide to becoming a Northwestern College student

Let's get started...

Are you ready to meet the challenges of college life? The *Red Book* is here to help! As you prepare to become an active member of the Northwestern College learning community, there are things you'll need to accomplish between now and August when you arrive on campus to officially begin your college education.

The *Red Book* will give you weekly instructions for things that need to be completed online and specific directions for how to accomplish each task. You'll want to keep the *Red Book* handy so you can stay on top of the things required of you. Northwestern will communicate with you primarily through your NWC email account (see page 14). A good start is essential. Are you ready? Let's begin.

Getting connected to the Northwestern community



At Northwestern, we pride ourselves on community. That's why it is important for you to connect with us as soon as possible. Logging on to **MyNWC** at my.nwciowa.edu gives you access to links that will help you perform a variety of tasks over the next several weeks.

Campus computer network

As a student at Northwestern, you'll have free

wireless access to email, network space and the Internet. You'll also have the choice of bringing your own computer to college or using one of ours.

How the Red Book works

Each calendar week provides important information about various departments and programs at Northwestern and lists things you need to complete or process prior to your arrival this fall. Watch for the symbols below as you proceed through the summer.



The target symbol means something must be completed by this date.



The computer symbol will take you to relevant website information that will help you complete important tasks.

Becoming part of the Northwestern community



In the weeks ahead, using the *Red Book* will help you sharpen some of the skills you need to succeed at Northwestern College such as getting organized, keeping up with deadlines, staying focused and learning to communicate with faculty and staff.

Preparation is key to becoming part of the Northwestern community, but there's more...

My Checklist

MyNWC is a web-based information system that allows you to access information about your class schedule, academic records, billing details, housing assignment, personal profile, automated degree audit, financial aid and more.

MyNWC is accessible at my.nwciowa.edu by entering your username and password. Your username will be listed on your financial aid notification. Your password is your Northwestern ID number.

Once you are logged on to MyNWC, you may change your password to whatever you wish. Please treat your password as you would an ATM pin <u>number</u>—do not give this information to anyone else. Also, once you are finished using MyNWC, exit the browser you are in so no one else can access your records.

The "My Checklist" tab in MyNWC lists the tasks you need to complete before you arrive at Northwestern College in the fall (example below). Each task has a due date. When you have completed the task, the status will indicate that it is completed. These tasks are also listed in the *Red Book*. If you have questions, contact information for the various administrative offices is located at the back of this guide.

If you have any questions or need assistance with **MyNWC**, please contact computing services at 712-707-7333 or helpdesk@nwciowa.edu.

My Checklist

Task	Due Date	Status
Accept or Decline Financial Aid	3 weeks after notification	A Not Completed
Complete all Financial Ald tasks <u>Drivers License</u> <u>I-9</u> <u>Soc Sec/Birth Cert</u> <u>Federal and Iowa W-4</u>		A Not Completed
Complete Registration Agreement	Register for classes	S Completed
Submit Final High School Transcripts	June 10	Completed
Submit official ACT/SAT Score	June 30	Completed
Payment Plan	June 30	Completed
Vehicle Information	July 1	Not Completed
Acal Plan	July 1	Not Completed
Report your Immunizations	July 1	Completed
Report your Medical History	July 1	Completed
Submit, your Physical Form	July 1	Completed
Emergency Medical Contact	July 1	Completed
Campus Evacuation Information	July 1	Completed
nsurance information	July 1	Completed
Campus Phone Information	July 15	Not Completed
nformation Belease	August 1	Completed
Student Pwroll Direct Deposit	August 1	Completed
Housing Contract or Commuter Form	August 1	Completed

Joining an academic community

Northwestern students and professors often talk about what it means to be part of a Christian liberal arts college. Our "Vision for Learning" (see page 8) provides the framework for these discussions. We believe in that vision and believe our commitment to it means your Northwestern College education will be complete and prepare you well for life after college (both your career and everything else that contributes to a fulfilling life). So what exactly does this mean for you? How will the vision show up in *your* learning and classes? Well, in part, you can expect the following:

You will gain both general and discipline-specific knowledge

Northwestern professors want to help you expand your understanding of the world and your place in it as you take classes across the liberal arts curriculum. They and professors in your major area will also help you increase your knowledge and skills in specific areas of learning that apply to specific jobs, careers and/or graduate school programs. In fact, 99.5% of 2011 graduates reported being stronger or much stronger in their general knowledge and 99.0% reported being stronger or much stronger in their knowledge of a particular field than when they first entered as freshmen in the fall of 2007. (College Senior Survey, 2011 Graduating Class)

You'll learn to think critically

What does it mean to think critically? "Critical thinking consists of seeing both sides of an issue, being open to new evidence that disconfirms your ideas, reasoning dispassionately, demanding that claims be backed by evidence, deducing and inferring conclusions from available facts, solving problems, and so forth." A Northwestern education provides just that: the opportunity for you to move beyond just gathering facts and information to being able to really question, reason, and thoughtfully examine others' ideas, theories, or perspectives—all with God's truth as your guide. (Willingham, D. (2008). Critical Thinking: Why Is It So Hard to Teach? *Arts Education Policy Review*, *109*, 21-32).

You'll become skilled at analyzing and solving problems

- Northwestern professors want to help you synthesize information and draw inferences/conclusions so you learn to make careful and effective decisions. College is different than high school. You may feel like you're being challenged academically beyond what you're used to. Current students say that's true, and it leads to them feeling proud of what they achieve and glad someone showed them how much potential they really have. Is it difficult? Yes. Rigorous? Yes. Worth it? Absolutely!
- Our world needs people who are thinkers and problem-solvers. It also needs people who are loving and willing to serve. Your Northwestern experience will prepare you to be that kind of person, ready for whatever work God is calling you to.

Though you may be challenged, faculty at Northwestern desire to see you grow intellectually and will provide the support to make it happen. For example, 98.9% of the 2011 graduates reported they communicated regularly with faculty, and 97.4% met with faculty outside of class for assistance and advice. In addition, 9 out of 10 students reported being a guest in a professor's home during their time at Northwestern. Also, 95.3% of graduates reported becoming stronger or much stronger in their problem-solving skills, and 95.9% reported becoming stronger or much stronger in their critical thinking skills while at NWC. Northwestern does offer a rigorous academic environment, but be assured that faculty offer adequate support and advice during your academic journey. (College Senior Survey, 2011 Graduating Class)

OK, but what do students say about the academic climate at Northwestern?

"The professors make sure that when we leave with a Northwestern diploma, we know our stuff. I feel like I'm pushed academically, and the reason we're pushed is because the professors care about us and want to give us the best education possible." *Nic Leither, psychology, Atwater, MN*

"Sometimes I lack self-confidence, but now I've set my sights on pursuing a doctorate. My Northwestern education has taught me to communicate well and write a decent paper. I think that will help me get a long way professionally." *Jasmine Smith, history, Shenandoah, IA* "Professors expose you to different ideas and provide you with research and opinions representing a variety of faith perspectives. It's good

preparation for when you need to tackle the issues on your own." Eddie Pantzlaff, chemistry and biology, Bettendorf, IA

Mission & Vision

MISSION

Northwestern College is a Christian academic community engaging students in courageous and faithful learning and living that empowers them to follow Christ and pursue God's redeeming work in the world.

Christian academic community

We care about serving and loving God and each other. You'll be accepted here and equipped to become a better person in God's image. Education doesn't stop after class is dismissed; it's a 24/7 experience as you learn, live and worship with friends and mentors.

Courageous and faithful learning and living

We don't shy away from tough issues or questions, so you might be challenged by new ideas. Through that, your beliefs will become clearer to you—and more important. This is a safe place to explore, and you can trust that your professors are seeking God's truth.

Pursuing God's redeeming work

At Northwestern, you'll learn about God's world and your call to help redeem it. We'll prepare you for a successful career, but we'll also get you ready for an even more important job: leading a faithful life. That will require intelligence, compassion, and an education—like North-western's—that teaches both your mind and your heart.

VISION

At Northwestern College, we are committed to integrating faith with learning in the classroom, athletic arena, performance venue and residence hall. We pursue excellence in all areas because it honors God and furthers Christ's kingdom. A Northwestern education prepares graduates to:

Trust, love and worship God

Northwestern graduates understand learning is an act of worship. They trust all truth is God's truth, which frees them to pursue any academic inquiry. They strive to love what God loves, valuing diverse people, cultures and ideas.

Engage ideas

Northwestern graduates are lifelong learners who listen, read, question and evaluate. They add their voices to the wider conversation through disciplined and imaginative speech, writing, art and performance.

Connect knowledge and experience

Northwestern graduates are knowledgeable and wise. They take their excellent classroom learning into their communities, seeking opportunities for meaningful involvement and service.

Respond to God's call

Northwestern graduates explore and discover their gifts-and then use them in service to God, humanity and creation.

Choosing a major

Choosing a major can be a challenge, especially if you are interested in many subjects. The general education program at NWC is a great place to begin exploring. By taking courses in many different subjects, you'll understand the kind of thinking and work done in those disciplines—you might even find you love and excel at something you had never thought about before. Your adviser and Kirsten Brue, Northwestern's Career Counselor, will be happy to meet with you and help guide you in choosing a major.

First: Get to know yourself better.

- What subjects did you enjoy or excel in the most in high school?
- What kinds of activities do you enjoy (reading, learning theories, practical applications, art, playing a musical instrument, experimenting in lab, etc.)?
- What co-curricular activities have you liked (sports, volunteer work, clubs, etc.)?
- What career fields intrigue you? How much do you know about those fields?
- What do you value or consider important?
- What do you passionately feel needs to be changed about the world?
- What are the facets of your personality?
- Visit the Career Development Center to take surveys that will help you learn more about yourself.

Second: Gather information and explore your options.

- Examine the majors available. What looks interesting? Check out www.nwciowa.edu/catalog to learn more about our majors, courses, and course descriptions.
- Talk with high school teachers, professors, advisers, and students to learn more about majors.
- Use the library and Internet to research different occupations. The Occupational Outlook Handbook (www.bls.gov/oco) is a great place to start.
- Visit the Career Development Center to use their resources. Log in to MyNWC and check out the Career Development tab to use our "What can I Do with My Major" tool.
- Talk with people who know you best and ask them what they see you doing for a career.

Third: Take action.

- Sample courses in the majors you are considering. Make sure to ask your adviser if you are signed up for an interest area in the fall semester.
- Participate in student activities, internships, volunteer work, and/or part-time employment to get more exposure to the occupational/major areas you are considering. Check out our on-campus opportunities: www.nwciowa.edu/clubs.
- Job-shadow a professional in your area of interest. You can do this on your own at home or visit the Career Development Center to arrange an experience while you're here at NWC.

Fourth: Evaluate and make a decision.

- Synthesize all of the information you've gathered as well as your actions steps.
- Narrow your list down to 2 or 3 majors. Consider pursuing one as a minor if you're having trouble giving one up.
- Make the decision and confidently go for it!

THE RED BOOK

Page 10

Academic preparedness

Plan

- Visit your classrooms the day before classes begin.
- Get a calendar or planner (or use an electronic planner) and write down all exam dates, due dates for papers and study sessions.
- Start projects and papers as soon as they are assigned.

Think

- Examine your values, beliefs, assumptions, experiences and goals.
- Challenge your assumptions and be willing to grow as a person, even if it means making hard personal changes.
- Consider your priorities: Where do you find personal and spiritual strength? Who do you want to be?

Act

- Go to class, stay focused and actively participate.
- Practice healthy habits: a balanced diet, adequate and regular sleep and exercise.
- Find the balance between freedom and responsibility.
- Get involved, but use good judgment: Choose one or two groups with which to get involved the first semester.
- Work on developing excellent time management and study skills. See guidelines at www.nwciowa.edu/academic-support.
- Get to know your professors, and let them know you are interested in learning.
- Make use of the Peer Learning Center to enhance your learning.



Athletic eligibility requirements

Northwestern College is a member of the National Association for Intercollegiate Athletics (NAIA), which establishes standards for athletic eligibility. Any student intending to participate in intercollegiate sports should visit the NAIA website (http://naia.cstv.com/member-services/attend.htm) and read the information contained in the Guide for the College Bound Athlete.

The NAIA has recently adopted a policy that requires all student athletes who will be competing at an NAIA affiliated school <u>for the first</u> <u>time</u> to have their eligibility status evaluated by the NAIA Eligibility Center. To do this, all prospective student athletes must go to <u>PlayNAIA.org</u> where they will be guided through the process. All potential first-time participants will be ineligible for competition until they have completed this process and have been declared eligible to compete by the NAIA and Northwestern College.

In order for an entering freshman to be eligible to represent Northwestern College and participate in intercollegiate sports, he or she must meet the following criteria found in the NAIA Handbook (Article V, Section C). Please note: Meeting minimum freshmen NAIA eligibility standards does not ensure admission to Northwestern College, nor does admission to Northwestern College ensure that one meets the NAIA standards.

- An entering freshman student must be a graduate of an accredited high school or be accepted as a regular student in good standing as defined by the enrolling institution.
- 2. An entering freshman student must meet two of the following three entry-level requirements:

a. A minimum score of 18 on the Enhanced ACT or 860 on the SAT. NOTE: In order to meet the above requirement, an entering freshman must achieve a score of 18 or higher on the Enhanced ACT, or a score of 860 or higher, achieved on the Critical Reading and Math sections of the SAT. The test score must be achieved at a single test sitting administered by a certified tester on a national or international testing date to apply to this requirement. The ACT/SAT must be taken prior to the beginning of the term in which the student initially participates.

- b. An overall high school grade point average of 2.00 or higher on a 4.00 scale.
- c. Graduation in the upper half of the student's high school graduating class.

Students not meeting at least two of the above three entry-level requirements will be denied athletics participation at a member institution for the first full year of attendance (2 semesters, 3 quarters, or equivalent) that such a student is identified with any institution(s).

GED and home-schooled students

GED students:

The GED is recognized by the NAIA as satisfying the grade point average equivalent. The student who completes the GED must achieve a score of 18 on the Enhanced ACT or 860 on the SAT to meet the freshmen requirements (Article V, Section C, Item c, Note 1).

Home-schooled students:

Home-schooled students must receive the certificate (or equivalent) granted by the appropriate state verifying successful completion of home schooling requirements and achieve the minimum ACT/SAT score to meet the NAIA's freshman requirements for athletic eligibility (Article V, Section C, Item c, Note 1). For those students from states that do not issue the required certificate, completion of the GED will be recognized by the NAIA as satisfying the grade point average equivalent.



THE RED BOOK

Important dates

May

- 1 Campus employment opportunities now available
- 4 Course Preference Surveys due
- 23 NWC email accounts created
- 24 Spring Orientation Day
- 25 Spring Orientation Day

June

- 1 Remember to complete FAFSA; check Northwestern email for messages
- 22 Portage registrations due
- 29 Final high school transcripts and ACT/SAT score reports due

July

- 1 Monthly Payment Plan Application due, Health Physical forms due, Campus Evacuation Information due, check Northwestern email for messages, 2012-13 catalog online, Iowa residents: final day to be considered for the Iowa Tuition Grant by filing the FAFSA
- 25 First payment due if on monthly payment plan

August

- 1 Fall tuition payment due in full (if not on monthly payment plan), direct deposit authorization agreement due, check Northwestern email for messages
- 1 PARENTS—birthday cake orders due on the first of the month before student birthday
- 7 Portage program check-in
- 10 Reservations due for August 17 family picnic and dessert reception; deadline for scheduling airport-to-campus transportation
- 17 Envision Welcome Weekend Orientation
- 20 Deadline to sign up for Tuition Refund Plan
- 21 Classes begin; learning disability documentation due; Phonathon employment applications due
- 25 Monthly payment due; last day for new students to select a meal plan

Also look on MyNWC to see your status in "My Checklist" for many of these and other tasks with due dates.







Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



- 1 Campus employment opportunities now available (pg. 30)
- 4 Course Preference Surveys due
- 23 NWC email accounts created
- 24 Spring Orientation Day
- 25 Spring Orientation Day



Important dates for June

- 1 Complete FAFSA, check your Northwestern email account
- 22 Portage registrations due
- 29 Final high school transcripts and ACT/SAT score reports due



June 2012	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2012

MAY 14-20

14 Monday

 Need help? Questions? If at any time during the weeks ahead you need to speak to someone about a particular topic or issue, refer to page 36 for contact information. We'll be happy to assist you.

15 Tuesday

 Portage program: Are you interested in a 9-day adventure in the Boundary Waters of northern Minnesota with other incoming freshmen and transfer students? For more details or to register, go to www.nwciowa.edu/portage. Registration forms are due by Friday, June 22.



16 Wednesday

17 Thursday

18 Friday

19 Saturday

20 Sunday

Northwestern Email

All students are assigned a Northwestern College email account, which you can access beginning May 24. Your professors and staff in the business, financial aid and registrar's offices—along with other college offices and departments—will use your email account to communicate with you, so it's important you check it regularly. If you don't want to check multiple email accounts, you can set up your Northwestern email account so it forwards messages to your preferred email address.

To access your NWC email, go to:

my.nwciowa.edu.

Click on the "Campus Email" link in the "Campus Resources" box. You do not need to be logged in to MyNWC in order to access your email.

My Northwestern



Enter your username and password. Your username is your "first name.last name" (john.smith). Your password is your Northwestern ID number (located on your financial aid notification and billing statement).





MAY 2012

MAY 21-27

21 Monday

 Schedule a medical appointment <u>early in the summer</u> to get your physical. <u>All</u> new, full-time students <u>must</u> turn in a physical form. <u>See sidebar on this page for de-</u> <u>tailed instructions</u>. All health forms are due by July 1.

22 Tuesday

23 Wednesday

- Check MyNWC to review your financial aid award.
- Go to the "My Checklist" tab to see what still needs to be turned in.

24 Thursday Spring Orientation

25 Friday Spring Orientation

26 Saturday

27 Sunday

Find each other on Facebook!

Hey, Class of 2016! We've set up a Facebook group to make it easy for you to find each other online and start building the great community Northwestern is known for! NWC staff and students involved in planning orientation in August are also part of the group so they can answer any questions you might have about college life and Northwestern.

Scan this QR code to go to our Northwestern College, IA, Class of 2016 Facebook page:





Or visit

http://www.facebook.com/groups/nwciowa2016

You might be interested in connecting to Northwestern via these social sites as well:

📲 Facebook Pages

Northwestern College www.nwciowa.edu/facebook Student Activities www.facebook.com/NWCiowaSAC Campus Ministry

www.facebook.com/NWCiowaCMT Ramaker Library

www.facebook.com/RamakerLibrary

Theatre Department www.facebook.com/NWCiowaTheatre

English Department www.facebook.com/NWCiowaGranberg

Study Abroad www.facebook.com/NWCiowaStudyAbroad

🔄 Twitter Profiles

Northwestern College @NWCiowa

Student Activities

@NWCiowaSAC Campus Ministry

@NWC_CMT

Athletics

@NWCraiders

MAY/JUNE 2012

AY 28-JUNE

28 Monday Memorial Day

- Complete the Free Application for Federal Student Aid (FAFSA) if you haven't already done this. Go to www.fafsa.ed.gov (001883 NWC code).
- If you will not be filing the FAFSA, please inform the financial aid office at 712-707-7131 or finaid@nwciowa.edu.



- Check your Northwestern email (see page 14).
- Bringing your computer to campus? Visit our webpage to learn how to get connected once you arrive, information about user accounts, our campus network, computer purchases and more! Go to www.nwciowa.edu/technology.



30 Wednesday

If you are planning to apply for additional loans, please apply today so your loans will be approved by the August 1 payment deadline. Go to www.nwciowa.edu/privateloans for more information. If your parents want to borrow a PLUS loan, go to www.studentloans.gov. Sign in with a parent PIN to request a PLUS loan and complete a Master Promissory Note.



31 Thursday

Money matters

• Did you know that Iowa students who <u>do not</u> file their FAFSA by July 1 could potentially LOSE OUT on approximately \$3,500 in financial aid?

Friday

2 Saturday

3 Sunday

Page 16

Bringing your computer to campus



Approximately 85 percent of our students bring their own computer to campus, and the percentage grows every year. Most students bring a laptop for convenience and portability. A laptop will give you the option of taking it to class or home during weekends or breaks. Also, as Northwestern continues to expand its wireless network, a laptop is useful almost everywhere on campus.

Any computer purchased in the last five years should work on Northwestern's network. Obviously, the newer the computer, the more capable it will be and more likely to integrate well with the network. We recommend your computer has Windows XP, Vista, Windows 7, or Leopard/Snow Leopard. The computer should have an Ethernet connection. If it's a laptop, a wireless connection would be useful as well.

Northwestern provides all students with the Sophos anti-virus. This is the only antivirus allowed and supported on campus. Sophos can be downloaded from MyNWC, available under "Campus Resources." Microsoft Office is used on all campus computers and needs to be purchased by you from your computer vendor or through special discount programs offered by Microsoft.

For assistance contact the Computing Services Help Desk at 712-707-7333.

JUNE 2012

JUNE 4-10

Monday

REMINDER: All new, full-time students must turn in a physical form by July 1. See the sidebar on page 18 for detailed instructions before going to the doctor.



5 Tuesday

Select a meal plan if you have not done so. Go to MyNWC at my.nwciowa.edu, "My Checklist" to make your selection. All meal plans must be finalized by August 25.



6 Wednesday

- All freshmen accepting the Direct Stafford Loan must complete a Master Promissory Note (MPN) and entrance counseling.
- Complete online at www.studentloans.gov

Thursday

- If you have received your financial aid notification letter, go to MyNWC to accept or decline your aid at my.nwciowa.edu.
- Go to MyNWC to see if we have your final high school transcript, ACT/SAT scores, AP scores, etc.



8 Friday

- Monthly payment plan application, if applicable (available on MyNWC).
- Vehicle registration form: Register your car online at MyNWC. All vehicles brought to campus must be registered or they will be ticketed.



9 Saturday

10 Sunday

Student Activities Northwestern popular events

Clash of the Classes

Northwestern's year starts with a little friendly competition during Clash of the Classes. Seniors, juniors, sophomores and freshmen battle in a slime fight and various challenges.



Dodge ball, Volleyball Tourneys

In the fall Northwestern hosts a campus-wide dodge ball tournament, while in the spring residence halls compete in a giant beach ball volleyball tournament.

NWC's Best Dance Crew

Do you like to dance? This stage event takes place in the fall and features student dance crews that compete for the title of Best Dance Crew. Past performers from America's Best Dance Crew have visited campus to judge the competition and perform.

Concerts

Northwestern's **Student Activities** Council regularly brings contemporary Christian concerts to campus. We've hosted wellknown artists like MercyMe, Jars of Clay, Sonicflood,



Chris Rice, Sara Groves, Skillet, Newsboys, Kutless, Remedy Drive, Shane and Shane, Matt Wertx, Dave Barnes and Hawk Nelson.

RUSH

This student-run event named for the adrenaline surge that accompanies dancing, RUSH started in 2003 with nine student performers and has grown to a six-show production with over 200 students. After auditioning, students perform in one or more choreographed numbers ranging from hip-hop and salsa to ballroom and ballet.

JUNE 2012

JUNE 11-17

11 Monday

12 Tuesday

- Go to MyNWC to view your billing information.
- Have you considered getting vaccinated for Meningitis, Hepatitis A and Hepatitis B? Information about these vaccines is attached to the health form under "My Checklist."

13 Wednesday

• If you are interested in campus employment, go to www.collegecentral.com/ nwciowa for details (see page 30 for instructions).



14 Thursday

 If you plan to work on campus, complete the direct deposit authorization agreement available on MyNWC. (Go to the Billing Information tab, Student Payroll link, Direct Deposit Forms portlet and click on Direct Deposit Authorization.) Return this form along with a voided check to the business office by August 1.



15 Friday

16 Saturday

17 Sunday

• In the event of a campus emergency, Northwestern may elect to evacuate campus. To ensure every student has a place to go, student evacuation information must be on file. To file your information, go to MyNWC, under "My Checklist," "Campus Evacuation Information."



Darla Hettinga, Student Development Northwestern College

Send completed physical forms to:

Unit 2003, 208 8th Street SW Orange City, IA 51041

During the academic year, appointments for health and counseling services in the Wellness Center can be arranged by contacting:

Lila Simmelink, 712-707-7321 www.nwciowa.edu/wellness



Starting off healthy!

Get immunized

The American College Health Association and Centers for Disease Control and Prevention recommend that all students entering college have two doses of the MMR (measles, mumps and rubella) vaccine and a Tdap vaccine in place of a tetanus and diphtheria toxoids (Td) vaccine. A tetanus booster is required every ten years. All incoming students are required to have a tuberculin screening to determine if a TB test is necessary. Northwestern strongly recommends the Hepatitis B series and a Meningitis immunization based on recommendations from the organizations named above. Please refer to the links listed below for further information on these vaccines and discuss your options with your physician. http://www.cdc.gov/vaccines/spec-grps/college.htm

http://www.acha.org/Topics/vaccine.cfm

Health physical forms due July 1

All new, full-time students enrolling at Northwestern are required to fill out the following online forms: evacuation, emergency contact, immunizations, insurance, and medical history. Before going to the doctor, go to MyNWC, login, Student Services tab, Wellness Center link and complete each of the forms. When the medical history has been completed, you will be able to download your physical form. Print the 5 page document and take pages 1, 2, and 4 to your doctor for your physical. Sign page 5 and send all five pages to the address below by July 1. Athletes: the 5-page document is the only form that you will need to submit. Plan ahead and have your physical early in the summer since it can be difficult to get appointments on short notice.



JUNE 2012

JUNE 18-24

18 Monday

 IOWA RESIDENTS: To be considered for the Iowa Tuition Grant, you must complete the FAFSA <u>by July 1</u>. Go to www.fafsa.ed.gov.



19 Tuesday

- Go to MyNWC to verify Northwestern has received the following records:
- If applicable, college coursework completed while in high school and/or CLEP/AP exam scores.
- 2. Final high school transcripts and ACT/SAT scores; must be submitted by June 30.

20 Wednesday

- NOTE: College health forms are required of <u>all</u> full time students by **July 1**.
- In case of a medical emergency, Northwestern must have on file by July 1 an Emergency Medical Contact. Please go to MyNWC under "My Checklist," "Emergency Medical Contact," to provide this information.



21 Thursday

22 Friday

- Outside Scholarships: If you have received outside scholarships, please submit the name and amounts via the financial aid tab, "Outside Scholarships," on MyNWC.
- Portage registrations are due today.

23 Saturday

24 Sunday



NWC offers opportunities of worship, missionary service and discipleship to explore and deepen your Christian faith.

Approximately **500** students gather weekly in small groups to *study* the Bible, *pray* together, *discuss* issues of faith and *encourage* one another in their Christian lives. Students come from a variety of denominations and backgrounds to listen to God together and to learn from one another.



NWC offers many opportunities to explore and deepen your Christian faith. While each of us must connect with God personally, we are also people who live and learn in community. College is a natural living and learning environment. Your time at Northwestern College is a prime opportunity to listen to



"Real.Northwestern."

View the unrated truth about NWC...find out what students really think about profs, writing papers, discipleship and dorm life.

www.youtube.com/realnorthwestern





Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

At a glance calendars

Important dates for July

- 1 Monthly Payment Plan Application due, Health and Athletic Physical forms due, Campus Evacuation Information due, check your Northwestern email for messages, 2012-13 catalog online, Iowa residents final day to be considered for the Iowa Tuition Grant by filing the FAFSA
- 25 First payment due if on monthly payment plan



Important dates for August

- 1 Fall tuition payment due in full (if not on monthly payment plan), direct deposit authorization agreement due, check your Northwestern email for messages
- 7 Portage program check-in
- 10 Deadline for scheduling airport-to-campus transportation; deadline to RSVP online for August 17 Family Picnic and Dessert Reception
- 17 Envision: Our Welcome Weekend Orientation Program
- 20 Deadline to sign up for Tuition Refund Plan
- 21 Classes begin, learning disability documentation due, Phonathon employment applications due
- 25 Monthly payment due; last day for new students to select a meal plan

JUNE/JULY 2012

JUNE 25- JULY 1 25 Monday Monthly payment plan application due on or before July 1. 26 Tuesday 27 Wednesday 28 Thursday 29 Fridav First-semester billings are sent out. Payment is due August 1 if not on monthly payment plan. First payment is due July 25 if on monthly payment plan. Billing information is also available on MyNWC. The first billing will be mailed to your home address. 2012-13 catalog is available online at www.nwciowa.edu/catalog. Final high school transcripts and ACT/SAT scores due. • 30 Saturday Check your Northwestern email (see page 14). 1 Sunday IOWA RESIDENTS—FINAL DAY to be considered for the lowa Tuition Grant by filing the FAFSA. Go to www.fafsa.ed.gov. Completed physical forms are due. • Emergency Medical Contact information due. Campus Evacuation Information due.

Residence life

Most of our students live on campus (almost 90%!), and the bonds that start in residence life-through late-night conversations, homework help, and sharing music and movies-turn friends into family. Northwestern students say living with their friends leads not only to some of their best college memories, but also to some of their best learning about what it means to be a thinking Christian in the world today. Students grow and change together. They mature intellectually, socially and emotionally-and realize their learning about life is just beginning. Each campus residence has a professional resident director (RD) whose job is encouraging relationships and promoting learning and growth in all areas of students' lives.

How are roommates assigned?

Roommate compatibility is a huge part of your adjustment to college, so we make matching you with the right roommate a priority. Unless you request a particular roommate as a freshman, your admissions counselor will pair you with someone you're likely to get along with. They look for compatibility based on how applicants answer the housing form questions, and they discuss as a staff what they know about you and your future roommate to determine the pairings.

Residence hall room questions?

For information about your residence hall room and what you should and should not bring to campus see <u>page 22</u> or visit www.nwciowa.edu/residence-life.

Getting involved

There are many clubs, programs, activities, etc., that students can become involved in. Check out what's available at www.nwciowa.edu/clubs.



Page 22

	JULY 2012
J	ULY 2-8
2	Monday
3	Tuesday Go to bookstore.nwciowa.edu, select "For Students" in the lower left of the screen to fill out the Textbook Order and Prepayment form if you want to reserve your text books and have them waiting for you when you arrive on campus. Used books will be reserved if possible, unless you specify new only.
4	Wednesday
5	Thursday

6 Friday

7 Saturday

8 Sunday

Reminder: Select a meal plan, if you have not done so. Go to MyNWC, "My Check-• list" to make the appropriate selection. All new students must finalize their meal plans by August 25.

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Packing list for your room

When you come to Northwestern, we want you to make yourself at home. Bringing things from home helps. Of course, you can't bring everything, so use the lists below to decide what to pack and what to leave.

You should bring...

Alarm clock Cell phone Fan Hangers Laundry bag/basket Laundry detergent, dryer sheets Pillow, sheets and blankets for a twin bed (80-inch mattress) Power strips with a surge protector Towels, soap, shampoo, etc. Wastebasket You might want to bring... Bedspread

Bicycle and lock (racks by each residence; winter storage available) Coffee mug Computer Couch, chair or futon Dish towel, dish soap Eating utensils for snacks Hot pot Iron Memo board for your door Refrigerator (less than 5 cubic feet) Sewing kit Small basket or tote for toiletries TV (and rabbit ears for reception, as there is no cable in student rooms) Wall decor

Not permitted...

Air conditioners Halogen lights Lofts are permitted in some dorms and require the submission of a construction drawing to the residence life office; permission will then be granted or denied. (guidelines at www.nwciowa.edu/residence-life) Microwaves Pets (except fish)

Weapons (including airsoft guns)

Your new mailing address

You'll be able to pick up a key for your mailbox at the mailroom in the Rowenhorst Student Center. If you do not know your unit number, you can find it on MyNWC.

Enter your user name and password. Your user name is your "first name.last name"

(john.smith). Your password is your NWC ID # (located on your financial aid notification and billing statement.) Select the student services tab. Select residence information. Your new mailing address:

Your Name 208 8th St. SW Unit # (box number) Orange City, IA 51041

JULY 2012

JULY 9-15

9 Monday

 Visit MyNWC to find your housing/roommate and RSC mailbox assignment. On MyNWC, go to "Student Services," "Housing Information." NOTE: If you have questions about your housing/roommate assignment, contact your admissions counselor.



10 Tuesday

 Parents who need to stay in Orange City during Orientation weekend may wish to make reservations at nearby hotels. For area accommodations go to www.nwciowa.edu/accommodations.



11 Wednesday

• If you are flying, schedule airport-to-campus transportation by **August 10** (see right for scheduling information).

12 Thursday

13 Friday

Review the Tuition Refund Plan at www.tuitionrefundplan.com (refer to page 31).
 Sign up at www.collegerefund.com.

14 Saturday

15 Sunday

Transportation from the

airport to campus

If you are driving to Northwestern, the college is located at the crossroads of Highway 10 and K-64 in Orange City. If you are flying, the closest airports are Sioux City, Iowa, and Sioux Falls, South Dakota; however, the Sioux Falls airport will be closed for construction August 17-20. For more information, please go to the Sioux Falls Airport website at http://www.sfairport.com/runway.php. Transportation for fall orientation weekend will only be available from Sioux City. The airport pick-up schedule is as follows:

Sioux City, IA

Thursday, August 16 7 pm Friday, August 17 1 pm & 7 pm Saturday, August 18 1 pm

Please plan your travel according to the schedule above as these are the only times our pick-up service is available. Students that arrive after the last pick-up of the day will be on their own to find hotel accommodations for the evening. To reserve a ride, contact Darla Hettinga, 712-707-7200 or darlah@nwciowa.edu, by **August 10.** Airport rides for new students during Orientation weekend are free if reservations are made by the dead-line. **Future rides will be at the expense of the student (\$50 for Sioux City, IA).**

Final exams conclude on Thursday, December 13 and <u>dorms close at 9:00 AM</u> <u>on Friday, December 14</u>. **Keep this in mind when making flight arrangements for Christmas break.** <u>Dorms open on</u> <u>Monday, January 7 at 9:00 AM</u> and classes resume Tuesday, January 8, 2012.

The following Sioux	Falls hotels have
airport courtesy car	service available:
Days Inn	605-331-5959
Ramada Inn	605-337-1020
Holiday Inn	605-339-2000
Sheraton Sioux Falls	605-331-0100

For parents flying in with a student, the following rental car agencies are available in Sioux Falls, SD, and Sioux City, IA :

Avis	800-331-1212	www.avis.com
Hertz	800-654-3131	www.hertz.com
National	800-328-4567	www.nationalcar.com

JULY 2012

JULY 16-22

16 Monday

- Fall tuition payment is due in full on **August 1** (if not on the monthly payment plan). This payment is required in order to keep your registration.
- First payment due on July 25 (if on the monthly payment plan). This payment is required in order to keep your registration.

17 Tuesday

 Need insurance? Information is available on MyNWC, "Billing Information" tab, "Insurance." Domestic students click on www.sas-mn.com to enroll. International students need to download and complete an enrollment form and return it to the business office.



18 Wednesday

 PARENTS: Send in a birthday cake request for your student. Download the form at www.nwciowa.edu/parents/birthday-cakes. Submit your order on the 1st day of the month before your student's birthday.

day of	

19 Thursday

20 Friday

21 Saturday

22 Sunday

Billing Statement

You can view your billing statement on **MyNWC**. Be sure to have your loans and financial aid in order. To keep your registration, your first monthly payment must be received by July 25 or payment in full must be received by August 1.



Accountability

One of the many tasks you will be responsible for while in college is making sure your bills are paid by their due dates. Being aware of deadlines for payments is an important part of being independent and responsible.



Learning disabilities

Did you know that students with documented learning disabilities have an equal opportunity to succeed academically at Northwestern College with individually designed learning accommodations? (See **page 34** for details)

JULY 2012

JULY 23-JULY 29 23 Monday 24 Tuesday · Outside Scholarships: If you have received outside scholarships, please submit the name and amounts through the financial aid tab, "Outside Scholarships," on MyNWC. 25 Wednesday · First payment due if on monthly payment plan. This payment is required in order to keep your registration. • Learning disability? Documentation must be submitted to the Office of Academic Support by August 21 (see page 34 for details). Ю 26 Thursday 27 Friday 28 Saturday 29 Sunday

Education for body and soul?

When you think of higher education, you probably think of educating your mind in a classroom, but here at Northwestern, we don't stop there! We believe education should be for and about all of you. To be equipped to live on your own and to be fully ready for whatever God calls you to, you need to know how to prevent injuries, deal with disappointments, recover from an illness and make stress work for you.



To help you do this, the Northwestern College Wellness Center is staffed with professionals to help you stay healthy—in body and mind. In addition to individual appointments for personal counseling and health care, we provide educational materials, facilitate support groups and host periodic speakers and awareness events. Education at NWC is for the whole person. Let us know how we can help!



	AUGUST 2012
JI	JLY 30-AUGUST 5
30	Monday
31	Tuesday
1 • F	Wednesday Review "My Checklist" for uncompleted tasks.
• F	Fall tuition payment is due in full (if not on the monthly payment plan). This ayment is required in order to keep your registration.
	Direct deposit authorization agreement due.
2	Thursday
0	
3	Friday
4	Saturday
5	Sunday

Bowling Alone? Not Here!



In his landmark book entitled Bowling Alone, Robert D. Putnam argues that Americans have become increasingly disconnected from family, friends, neighbors and our local communities. He points to the fact that while more Americans are bowling than ever before, they are bowling alone and not in leagues. Well, at NWC, we don't bowl alone!

Our faith compels us to care about our families, friends, neighbors and our community. That's why our students spent a collective 63,675 hours last year volunteering in local, regional, national and global communities. It's also why many of our professors choose to integrate classroom learning with practical service to our community through meaningful service-learning experiences. So if you want to experience a caring place where you can put your servant-heart to work, NWC is the perfect place for you!



AUGUST 2012

AUGUST 6-12

6 Monday

7 Tuesday

• Portage program check-in begins at 10:00 a.m. (if applicable)

8 Wednesday

• **Parents:** Don't forget to RSVP for the family picnic and dessert reception which take place during orientation weekend. Register online at www.nwciowa.edu/envision.

9 Thursday

10 Friday

- Deadline for scheduling airport-to-campus transportation (see page 23 for scheduling information).
- Deadline to RSVP online for family picnic and dessert reception.



11 Saturday

12 Sunday

Page 27

Welcome to an "Intercultural" Learning Community



St. Augustine said the world is like a book and those who do not travel read only a page. Part of the NWC Vision for Learning states that students will "strive to love what God loves, valuing diverse people, cultures and ideas." In the Global Education Center we believe that *experience* with diverse people and cultures is the best way to cultivate such appreciation. The opportunity to study abroad is a unique college experience, and we offer numerous, diverse program options. Plan early to invest in a summer or semester abroad. Get yourself a passport and come see us!

International & Intercultural Affairs www.nwciowa.edu/international

Global Education Center www.nwciowa.edu/study-abroad

Campus Ministry www.nwciowa.edu/faith

AUGUST 2012

AUGUST 13-19

13 Monday

14 Tuesday

15 Wednesday

16 Thursday

17 Friday ENVISION WELCOME WEEKEND— ORIENTATION 2012

- New students may begin moving into residence halls at noon.
- View the full schedule of events for the weekend at www.nwciowa.edu/envision

18 Saturday

- Envision Orientation Weekend
- PARENTS: Send in a birthday cake request for your student. Download the form at **www.nwciowa.edu/parents/birthday-cakes**. Submit your forms on the first day of the month before your student's birthday.

19 Sunday

Envision Orientation Weekend



Orientation Weekend

Welcome

Greetings from Northwestern's Orientation Staff. During Orientation weekend you'll be introduced to some of the academic, relational, and spiritual values we share at Northwestern. As a member of a dynamic learning community, you'll encounter many opportunities to learn about the world and God's unique design for your life. We are excited to start this journey with you!



Arrival and check-in

When you arrive on Friday, August 17, go directly to your assigned residence hall. If you are a commuter or are unsure of your housing assignment, go to the Rowenhorst Student Center (Hwy.10— 208 8th Street SW). **Residence halls open for new students at noon on Friday, August 17.** Before moving belongings into your room, go to the check-in station in the main lobby of your residence hall to pick up a room key and orientation information. Plan to arrive by 3 p.m. so you can attend the opening ceremony at 4:30 p.m. in Christ Chapel.

Orientation information

Information can be found online at www.nwciowa.edu/envision.

Contact us if you have questions: darlah@nwciowa.edu or 712-707-7200.

We look forward to meeting you on August 17. Have a safe journey!

AUGUST 2012

AUGUST 20-26

20 Monday

Envision Orientation

• Deadline to sign up for Tuition Refund Plan at www.tuitionrefundplan.com.



21 Tuesday CLASSES BEGIN

- CHAPEL Opening convocation in Christ Chapel, 11:05 a.m.
- Learning disability documentation due today (see page 34 for details).
- Phonathon employment applications due today. Go to www.nwciowa.edu/call4nwc (see page 33 for details).



22 Wednesday

• CHAPEL — Christ Chapel, 10:05 a.m.

23 Thursday

24 Friday

- CHAPEL Christ Chapel, 10:05 a.m.
- Monthly Payment Due
- Clash of the Classes—Slime Fight and Slip N Slide

25 Saturday

- Clash of the Classes
- Last day for new students to select a meal plan or make changes to previous selection. Visit MyNWC, "My Checklist," to make your selection, or contact Darla Hettinga at darlah@nwciowa.edu to make changes.









Northwestern offers chapel services four or more times each week. Chapel is a time the campus community gathers in one place to experience a mini "Sabbath" during the academic day. Chapel provides a space where Northwestern's community can listen to God's call: to be children of God, aim for lifelong learning, discover a vocation in God's kingdom, learn about God's world and be encouraged.

Attendance requirement

Students are expected to earn 45 chapel credits per semester. Chapel meets from 10:05 to 10:30 a.m. on Mondays, Wednesdays and Fridays (one credit each day), and from 11:05 to 11:55 a.m. on Tuesdays (two credits). Students who do not meet the expected chapel requirement will be suspended the following semester.

When you enter the chapel you will be given a chapel card. To receive chapel credit, fill in the card with your name and Northwestern ID number. When exiting the chapel, hand your card to the attendant at the door.



Student Services

Financial Aid

How do I find out about work study?

Students who are interested in securing an on-campus job may search for job opportunities through Northwestern's Career Development Center (CDC). Through the CDC's NWCareerConnections website at www.collegecentral.com/nwciowa, students may search for jobs and obtain applications from supervisors. Jobs may also be advertised on the Informer, NWC's virtual bulletin board, or through independent supervisors.

All new employees are required to sign up for direct deposit of student payroll earnings. Please complete the direct deposit authorization agreement available on MyNWC and return the form along with a voided check to the business office. Your pay will not be processed unless these items are received. Students are also required to complete mandatory pre-employment forms. Bring a photo ID and either social security card or birth certificate (a passport will suffice for all) to Orientation.

How do I notify Northwestern about outside scholarships?

Students who are receiving private scholarships (non-institutional) must report them to the financial aid office. You can do this on MyNWC. Go to "Outside Scholarships" under the financial aid tab and submit the name and amount.

What GPA do I need to keep my honor scholarship?

A 2.75 cumulative GPA is needed at the end of the freshman year; thereafter, renewal requires a 3.0 cumulative GPA. The Norman Vincent Peale scholarship requires a 3.0 cumulative GPA after the freshman year and following years for renewal. Honor scholarships are evaluated at the end of each school year.

Business Office

May I use the credit on my student account to pay for books?

The credit on your student account may be used to pay for books at the bookstore. Upon request, the business office will complete a credit form that you can take to the bookstore. You can charge books up to the amount of credit on the form.

Are enrollment deposits refundable?

Each student who is accepted for enrollment must pay an enrollment deposit of \$100 upon notification of acceptance. This deposit enables students to register and reserve housing for each semester. Once students conclude their education at Northwestern, the deposit is refunded, provided the student has no outstanding bills. New students who pre-register and later decide not to attend school in the fall must notify the registrar's office by May 1. Students registered for second semester must notify the registrar's office of their withdrawal before classes start in January. Failure to notify the registrar's office will result in forfeiting the \$100 enrollment deposit.



Business Office Billing Information

What happens if my account is delinquent?

The business office will place a hold on your account and you may be denied access to classes and campus facilities. You will not be able to register for a future semester and no transcript or diploma will be released until all financial obligations to the college have been met. Interest of 1 percent per month (12 percent per year) will be charged on your outstanding balance.

How is the amount due calculated on my bill?

Total charges less financial aid and prior payments equal the amount due. Financial aid excludes work study. Loan proceeds are not deducted until all of the paperwork is complete.

When will I be billed?

The first-semester billings are sent out at the beginning of July. Payment is due in full August 1 (if not on monthly payment plan) or the first payment is due July 25 (if on monthly payment plan). Billings for the second semester will go out at the beginning of December. Students on a monthly payment plan will have a payment due in December, and students not on a payment plan will need to make payment at the beginning of January. Billing information is available to each student through MyNWC.

Where will I receive my billing?

The first billing of each semester is sent to the student at his or her home address.

What is the tuition refund plan?

This is an optional refund policy that you may take out to cover your investment should your child need to withdraw due to injury/sickness/mental health reasons. This is offered thru AWG Dewar Ins. Dewar Ins. will send you information on this in July; you must sign up by the first day of classes if you want coverage. To review the coverage and criteria for coverage go to: www.tuitionrefundplan.com or call 617-774-1555.

Sign up online for this insurance at: www.collegerefund.com.

What payment options are available?

You can make payment via personal check, traveler's check, money order, cash or wire. For information about wiring money, please contact NWC's comptroller, Janette Reuter, at 712-707-7122. We do not accept credit card payments for student accounts. Credit cards are accepted only in the bookstore.

Visit the business office to...

- Cash a check
- Pay a bill
- Make payment on a loan
- Request a refund check if you have a credit balance
- · Request credit at the bookstore if your account has a credit balance
- Turn in timesheets for student payroll
- Request deferment on a loan



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Student Services

Registrar's Office

My insurance company needs to know I am enrolled at Northwestern College; how do I notify them?

There are two options available: first, students can request an enrollment verification letter to be sent to their insurance company from the registrar's office. Enrollment verification letters are available after the fifth class day. Second, students can visit MyNWC and go to the Academics tab, "Enrollment Certification" link listed on the left of the screen, follow the instructions, and receive an electronic enrollment verification certificate. The electronic forms (processed by the National Student Clearinghouse) are available by the end of the second week of classes. Students may also generate an Advanced Registration certificate, which indicates that a student is pre-registered for the next semester. This certificate does not guarantee enrollment but may be used prior to the second week of classes to indicate the student's intention to take courses at Northwestern College.

I completed a course at another college/university and want to receive credit at NWC. What do I need to do?

You will need to contact the registrar's office at the institution where you completed the course and request that an official transcript be sent to Northwestern College at the following address:

Northwestern College Office of the Registrar 101 7th St. SW Orange City, IA 51041

I completed a CLEP/AP exam and want to receive academic credit. What do I need to do?

You can go to www.collegeboard.com/student/testing/clep/scores.html to contact the College Board to have your CLEP transcripts sent to Northwestern College at the following address:

Northwestern College Office of the Registrar 101 7th St. SW Orange City, IA 51041

For AP score reports, go to www.collegeboard.com/student/testing/ap/exgrd_rep.html

Visit the registrar's office to...

- Order transcripts
- Send enrollment certification
- Receive academic advising





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How can I earn some extra cash?

Have you asked yourself:

Why do some of my friends on campus have extra spending money in their pockets every two weeks and I don't ???

You may not have heard about the rewarding opportunity to be **a Northwestern student phonathon caller**. It's a relational and flexible job so convenient that you don't even have to start your car and leave campus. It involves conversations with past alumni, friends of NWC and parents of former students asking them to share their stories with you about their NWC life. Students also ask each one for personal prayer requests and current address updates. Callers also encourage them to join the huge NW Fund family of partners to help us with daily operational campus life needs. Most have already been contacted through a pre-call mailing and are expecting this call from a current NW student. Many are called annually or even twice a year.

The phonathon runs six- to eight- weeks starting the second week of September and again the first week of February. Phonathon team member callers are required to work only three hours per week Monday-Thursday between 6:30-9:30 p.m. but can actually call more if the caller's schedule allows.

GOOD PAY GREAT WORK ENVIRONMENT FLEXIBLE WORK SCHEDULE Callers earn more than minimum wage. There are nightly chances to win prizes and the opportunity to meet fellow students.



Applications are available in MyNWC, Student Services tab, Phonathon Caller Application. This is NOT considered work study, so you can do both. Fall applications are due August 20 and February calling applications are due January 18 each year.

For more information, contact Harold Hoftyzer, Phonathon team coordinator for the Advancement Office, at 712-707-7410 or haroldh@nwciowa.edu.

How does the telephone service work?

All students are required to have an active phone number when living on campus and to provide that number to the college during the online registration process. For most students, this will be a cell phone number. If you don't have a cell phone, you can sign up to use the telephone "land line" in your residence hall room. There will be a \$35 charge to have a land line installed in your room and you will need to provide a phone with voicemail. This is a one-time fee if you stay in the same room for the 4 years you are at NWC. If you change rooms, you will be charged the \$35 again to have the phone line moved (not available in North Suites). (A personal calling card will enable you to use the land line for long-distance calls; no long-distance rate plans are available through the college.)

Instructions for using the campus land line:

- Off campus calls Dial 8 for an outside line and then simply dial as you would any other phone.
- For emergency dial 8 then 911 or just 911

Questions about campus phone service can be answered by the computing services help desk: 712-707-7333 or helpdesk@nwciowa.edu.

How do I register my vehicle?

Go to "My Checklist" in MyNWC and select "vehicle information." After you've registered your vehicle, the registration fee will be on your billing statement and a parking tag will be sent to your campus mailbox in the RSC. See the back of your tag for parking instructions.

Northwestern is a residential campus. Parking on and around campus is limited, so proper parking within designated areas is required to make efficient use of parking spaces. Failure to register your vehicle will result in a fine.

Please refer to the student handbook by logging in to MyNWC, Student Services, Student Handbook.

Academic Support

What do I do if I have a documented disability?

Students who have a documented disability and plan to request accommodations must turn in a Support for Accommodation Request (SAR) form to the Office of Academic Support, located in Van Peursem Hall, room 127. The SAR form, as well as other information about Northwestern's Disabilities Support Services, can be found at www.nwciowa.edu/academic-support. If you have any specific questions, please contact John Menning, Disability Service Provider, at 712-707-7454 or john.menning@nwciowa.edu.

Where can I get tutoring for an academic subject?

The Peer Learning Center offers free tutoring for a variety of classes. Complete information about tutoring services is available at www.nwciowa.edu/academic-support.

Academic Support services include:

- Academic counseling
- Individual and small-group tutoring
- Accommodations for students with disabilities
- Academic alerts
- Test proctoring





Where can I get help for my research needs?

RAMAKER LIBRARY

- Library homepage that links students to resources and services
- Librarians who are available to consult with students one-on-one
- Subject guides that direct students to important materials
- Well-developed book, media and electronic journal collections

Campus Map



Alp	Alphabetical Listing	Nur	Numerical Listing
-	Bolks Apartments	-	Bolks Apartments
R	Buitman Center for Health,	N	Courtyard Village Apartments
	Physical Education	m	West Hall
	and Intercollegiate Athletics	4	Stegenga Hall
1	Christ Chapel	In	Vanderhill Cottage
18	Colenbrander Hall	9	North Sultes
2	Courtyard Village Apartments	~	Wiersma Cottage
2	De Valois Stadium/Korver Field	60	Franken Center for Faith,
10	De Vries Cottage		Learning and Living
8	DeWitt Center (cafeteria)	6	Granberg Hall
13	DeWitt Music Hall	9	De Vries Cottage
33	DeWitt Physical Fitness Center	=	Noteboom Cottage
17	DeWitt Thestre Arts Center	1	Christ Chapel
20	Doorenbos Cottage	13	DeWILL Music Hall
E	Fern Smith Hall	14	Ramaker Library
-	Franken Center for Faith,	51	Zwemer Hall (administration)
	Learning and Living	16	Van Peursem Hall
on	Granberg Hall	17	DeWitt Theatre Arts Center
19	Hospers Hall	18	Colenbrander Hall
28	Intramural and practice	19	Hospers Hall
	football fields	8	Doorenbos Cottage
52	Korver Visual Arts Center	21	Tennis courts (outdoor)
3	Locker Room/Concession Stand	2	Locker Room/Concession Stand
3	Maintenance Building	53	De Valois Stadium/Korver Field
\$	North Suites	24	Maintenance Building
=	Noteboorn Cottage	5	Korver Visual Arts Center
14	Ramaker Ubrary	26	Soccer field, competition
렸	Rowenhorst Student Center	27	Soccer fields, practice
5	Soccer fields, practice	58	Intramural and practice
26	Soccer field, competition		football fields
4	Stepenga Hall	2	Vermeer Dining Room
21	Tennis courts (outdoor)	8	DeWitt Center (cafeteria)
Ln.	Vanderhill Cottage	31	Fern Smith Hall
16	Van Peursem Hall	32	Bultman Center for Health,
53	Vermeer Dining Room		Physical Education
en	West Hall		and Intercollegiate Athletics
~	Wiersma Cottage	33	DeWitt Physical Fitness Center
5	Zwerner Hall (administration)	R	Rowenhorst Student Center
	-		101 7th Street SW
Z	NOR HWESTERN	Z	Orange City, IA 51041 712-707-7000 800-747-4757
	1 1 1		

Contacts

Office & location	Contact person	Phone / Fax	Email / Website	Services
Academic Support Van Peursem Hall 127	Tom Truesdell Director of Academic Support	712-707-7045 712-707-7037 (Fax)	tomtrues@nwciowa.edu www.nwciowa.edu/academic-support	Tutoring, learning disability accommodation, academic assistance
Admissions Zwemer Hall, 2 nd floor	Arloa Sikkema Admissions Assistant Laura De Boer Campus Visit Coordinator	712-707-7130 712-707-7119	admissions@nwciowa.edu www.nwciowa.edu/admissions	Application for admission Campus visit
Bookstore Rowenhorst Student Center	Glenda DeVries Bookstore Manager	712-707-7196 712-707-7228 (Fax)	bookstore@nwciowa.edu bookstore.nwciowa.edu	Textbooks, apparel, NW logo items
Business Office Zwemer Hall , 1st floor	Deb Wassink Student Accounts Manager	712-707-7125 712-707-7128 (Fax)	debw@nwciowa.edu www.nwciowa.edu/business-office	Cash a check, pay a bill, request a refund check, turn in timesheets, inquire about insurance, printing charges
Campus Ministry Franken Center	Rachel Te Grootenhuis Executive Assistant Luanne Keith Campus Ministry Assistant	712-707-7221 712-707-7207	racheltg@nwciowa.edu www.nwciowa.edu/faith luannek@nwciowa.edu	Ministry opportunities, chapel, pastoral care
Career Development Franken Center	Bill Minnick Director of Career Development	712-707-7225 712-707-7404 (Fax)	cdc@nwciowa.edu www.nwciowa.edu/cdc	Interest inventories, resumes, job opportunities, internships
Computing Services Van Peursem Hall , 1st floor	Matt Austin Help Desk Manager	712-707-7333 712-707-7208 (Fax)	helpdesk@nwciowa.edu www.nwciowa.edu/technology	Email accounts, campus network connections, computer purchasing infor- mation, local phone service
Financial Aid Zwemer Hall, 2 nd floor	Eric Anderson Director of Financial Aid Carrie Krohn Financial Services Counselor	712-707-7131 712-707-7435 712-707-7165 (Fax)	finaid@nwciowa.edu www.nwciowa.edu/financialaid	FAFSA information, scholarship guidance, loan counseling
Intercultural Programs Rowenhorst Student Center	Kevin McMahan Director of Intercultural Affairs	712-707-7412 712-707-7228 (Fax)	intl@nwciowa.edu www.nwciowa.edu/international	International students, American students of color, interest in cultural diversity
Library Ramaker Library	Tim Schlak Director of the Library	712-707-7234 712-707-7244 (Reference)	library@nwciowa.edu library.nwciowa.edu	Books, reference materials and assistance, interlibrary loan
Mailroom Rowenhorst Student Center	Deb Wolthuizen Mailroom Supervisor	712-707-7198	dwolthui@nwciowa.edu	Student post office ser- vices—mail and receive letters, packages, purchase stamps
Registrar Zwemer Hall, 1 st floor	Sandy Van Kley Registrar	712-707-7145 712-707-7175 (Fax)	svankley@nwciowa.edu www.nwciowa.edu/registrar	Transcripts, transfer course evaluation, registration, degree audits
Student Development Rowenhorst Student Center	Darla Hettinga Administrative Assistant	712-707-7200 712-707-7228 (Fax)	darlah@nwciowa.edu www.nwciowa.edu/campus-life	Housing, health forms, chapel attendance, photo ID, orientation, meal plans, parking tags
Wellness & Health Rowenhorst Student Center	Darla Hettinga [summer contact — see Student Development above] Lila Simmelink [during school year]	712-707-7321 712-707-7498 (Fax)	wellness@nwciowa.edu www.nwciowa.edu/wellness	Personal counseling, medi- cal assistance for illness and injury

Notes